

PROSPECTUS

TRAIN
TO
REIGN

VICTORY LIFE
INTERNATIONAL
BIBLE
TRAINING CENTRE

PERTH
WESTERN AUSTRALIA

THE SPIRIT OF THE LORD
IS ON ME
BECAUSE HE HAS
ANOINTED ME TO PREACH THE
GOSPEL TO
THE POOR;

HE HAS SENT ME TO HEAL **THE**
BROKENHEARTED TO PROCLAIM
LIBERTY TO THE CAPTIVES **AND RECOVERY**

OF SIGHT TO THE BLIND,
TO SET AT **LIBERTY**
THOSE WHO ARE **OPPRESSED**

LUKE 4:18

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ABOUT VLIBTC

*Victory Life International Bible Training Centre
is a place that will inspire and equip you to live
a life of victory in Jesus.*

The vision of VLIBTC is to train and equip men and women to reach their full potential in Christ; in life, the workplace and ministry and to take this city, nation and world for Jesus.

VLIBTC is a Pentecostal Word of Faith Bible Training Centre with a prophetic edge. Our students are empowered and equipped to develop the strong foundation of both hearing and doing God's word. A place where real people, living real lives learn to reach a real world with the power of the Gospel and the Holy Spirit.

VLIBTC was established in 1997 by Reverend Margaret Court.

Margaret Court is Australia's most successful and celebrated tennis player of all time. No player in tennis history has ever surpassed her incredible record of 62 grand slam titles, in both singles and doubles. Margaret became a Christian while she was still the world's best, and when she finally retired from the game in 1976 she settled down to a life as a wife and mother, but could not resist the call of God that was on her life.

In 1991 Margaret was officially ordained to ministry and a year later established her own outreach ministry Margaret Court Ministries Inc. Her vision was to see the lost, lonely, sick and defeated triumph in life by receiving Jesus Christ as Lord and Saviour, and to teach them how to implement the faith principles by which they too could live a successful life.



***Join us for Open Week in the first
week of each semester and see
what college life is all about.***

PRESIDENT'S MESSAGE

Victory Life International Bible Training Centre (VLIBTC) is a place where students are taught to be victorious overcomers in every area of their life; spirit, soul and body.

I see VLIBTC teaching men and women to realise their full potential and stature in Christ, by becoming:

- Knowledgeable – rightly discerning the Word of God as the truth and grounded in the word of faith, love and compassion for the ministry of reconciliation.
- Authoritative – taking up our rightful position as believers who have been given all authority and power over the enemy.
- Righteous – having full understanding of the importance of knowing who they are and what they have in Christ; this righteousness being the foundation of their faith and the key to their future success in life and ministry.
- Committed and Faithful – by recognising that servanthood and leadership are attained by diligently studying and applying the Word of God.
- Prayerful – first recognising that success in life and ministry is totally dependent on an intimate prayer life with Christ.

- Powerful and Anointed – learning how to move in the Holy Spirit and His gifts, building up a relationship of total dependency on Him.

VLIBTC is a training ground for those called to the workplace, five-fold ministry and the ministry of helps – where God can raise up an army of strong believers fully prepared and adequately equipped to take this nation and the nations for Jesus.

By the Word of God and the help and guidance of the Holy Spirit, students will develop the foundational life skills necessary for a successful life and effective work in the Kingdom of God.

I see students developing their vision to be broad enough to always see the big picture of God's plan for themselves and their nation, to enable them to be builders of God's Kingdom with a servant heart.



Reverend Margaret Court

President/Principal AC, MBE,
Victory Life International Bible Training Centre

Founder and Senior Minister
Victory Life Centre Inc.



DEPUTY PRINCIPAL'S MESSAGE

THE SPIRIT OF A CHAMPION.

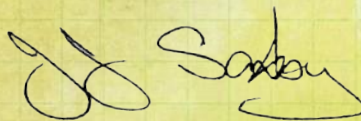
Over thirty years ago I enrolled in Bible School where I learned that God is good and the truth of His Word sets you free. Understanding and applying the Word transformed every area of my life and it will do the same for anyone seeking to know the truth.

I am passionate about VLIBTC because I continually see student's lives being transformed into nation changers. I see students being trained and equipped into faithful and committed people who are strong in prayer and the Word of God, full of the Spirit and have a passion for building and supporting their local church and reaching their community.

VLIBTC is more than a training centre, it is a safe place for you personally to come and learn how to minister in love and how to walk in power.

HIS **WORD** WILL REVEAL
HIS GODLY PLAN
& PURPOSE
AND DEVELOP YOUR GIFTINGS
AND TALENTS
TO FULFIL WHAT
COMPASSION
HE HAS CALLED YOU TO DO.

Join us and train to be a Champion; let your life be transformed.



Ps Judy Saxby
Deputy Principal Bachelor of Education
Executive Pastor VLC
CEO of VLIBTC



ABOUT VICTORY LIFE CENTRE

Victory Life Centre is the fulfilment of a vision God gave to Ps Margaret Court

THAT **A MIGHTY WORK** OF MERCY, LOVE & COMPASSION BE ESTABLISHED IN THIS GREAT CITY OF **PERTH**

Ps Margaret sees this work as her greatest challenge yet; far surpassing her days in pro-tennis which saw her extraordinary vision, talent and determination take her to the top in that sport.

The Vision

- To be a centre of mercy, love and compassion; a mercy ship providing refuge and shelter to those in need.
- To be a centre of teaching, training and discipling providing many diverse ways for people to come and receive from the Spirit of God and to grow strong in faith and the Word of God.
- To have a team of faithful committed people who are strong in love, prayer, the Word, the Spirit and faith.

Victory Life Centre has been blessed with leaders who know the call of God on their lives and that He has called them to serve at this Church. As a result, a number of the areas of ministry, which God had shown Ps Margaret to establish, are now in place.

These areas include:

- Victory Life International Bible Training Centre
- Victory Life Church
- Margaret Court Community Outreach
- Victory Life International
- Victory Life Missions
- City Wide Kids
- City Wide Youth
- STAND Young Adults
- Margaret Court Television
- Prayer and Healing Workshops
- Connect Groups
- Street Evangelism

If you do not already have a home church, Victory Life Church is a wonderful place to start.

The Sunday Services include Children's Ministry, Youth Ministry and Ministry of Helps. These are great areas to learn what ministry is all about and present a wonderful opportunity to meet people.

VLC is a hive of activity so there are plenty of training opportunities throughout the week.

COLLEGE LIFE ONSITE

The day starts with Chapel - a time of worship and prayer, where students and teachers are encouraged to participate in the gifts and ministry of the Holy Spirit.

As a student at VLIBTC you become an integral part of church life where learning is more than just attending classes. In each semester there are two seminar weeks where you will hear from outstanding International and National speakers.

Each Semester there are two seminar weeks where students hear from outstanding International and National speakers. Students also attend and participate in practical ministry in their home church and a weekly team outreach into the local community.

In July students may undertake a mission outreach which will involve an overseas trip to one of the Victory Life International churches. VLIBTC hosts an annual retreat where both teachers and students can enjoy fellowship, fun and the Holy Spirit.

There are a number of events during the year in which students participate in, all of which are life changing. This includes the annual Victory Life Conference with delegates from around the world.

At VLIBTC we believe that the natural and the supernatural coming together form an unstoppable force in God. Here you will get practical information for your personal life and ministry and at the same time you will receive spiritual deposits that will strengthen you for the years to come.

VLIBTC is located in the Perth suburb of Osborne Park, Western Australia. It is approximately a 10-minute drive north of the Perth central business district on the Mitchell Freeway or a 5-minute walk from the Glendalough train station. There is easy access from the freeway and ample free parking available onsite.

Lecture rooms are air-conditioned and heated and provide a pleasant atmosphere for learning. There is a large open foyer with coffee and tea facilities for breaks and fellowship.

Library facilities are continually being expanded and computers are available for use by students to facilitate assignment preparation and extra studies. An onsite bookshop provides students with all required textbooks.

An Overseas Student Pack is available and can be posted to you or you can obtain all the information by visiting our website: www.vlibtc.wa.edu.au.



If you want to experience the real Australia, then Perth WA is the place for you to be!

Perth is the 6th most liveable city in the world, with the Swan River, beaches at your doorstep and great restaurants and cafes. Perth offers one of the highest standards of living in the world. You will receive up to a 40% discount on all public transport as a full time student

The city enjoys a Mediterranean climate with perfect blue skies and a pollution-free environment. Whilst you are on your study break in Perth, don't miss the opportunity to travel out of the city and experience the breathtaking natural phenomena that Western Australia has to offer.

Students can keep up to date with college life on Facebook (@VictoryLifeInternationalBibleTrainingCentre RTO: 50514 Cricos: 02200j) and Instagram (@victorylifebiblecollege)

Registration + Recognition

- VLIBTC is approved as a Registered Training Organisation with the Australian Skills Quality Authority Australia (RTO 50514).
- VLIBTC is a registered provider on the Commonwealth Register of Institutions and Courses for Overseas Students (CRICOS). Registered Provider (02200J).
- Australian students undertaking the 10996NAT-Certificate IV in Christian Ministry are eligible for Austudy and Abstudy. Apply at Centrelink Offices.
- VLIBTC also recognises AQF Qualifications and Statements of Attainment issued by other Registered Training Organisations.



STUDY METHODS

On-Site Studies

Full-time study

Monday - Friday 8:30am – 12:30pm

There are variations to days and times for each stream (set of electives).

Part-time study

The units may be undertaken or in conjunction with other units. Each course and stream is available to part-time day students. The Cert IV with some of the streams are available at night school.

Non-accredited study

Attendance is required, but no assessments are necessary. A certificate of attendance is awarded. (Diploma and Cert IV certificates do not apply). There is a 20% discount for non-accredited students.

Individual units or streams (set of electives)

These are available on an accredited or non-accredited basis.

Online study

Both courses are available for online students, however some elective streams are not available externally.

Delivery Site

1 Neil Street, Osborne Park, Perth Western Australia.

Online Study

This is a great way to study the Word of God with anointed teachers if you are unable to attend classes on site. You will be able to listen to the same lectures that the on-site students receive. Teachers will be available to answer questions by phone, appointment or email. A fortnightly tutorial is held that students may access for assistance or fellowship with other students and a trainer. Assignments are uploaded, emailed or mailed in to teachers. Some practical components will require a supervisor who will provide feedback to the college on your participation.

Online courses available are:

- 10996NAT-Certificate IV in Christian Ministry (some elective streams are only available on-site)
- 10997NAT-Diploma in Christian Leadership and Ministry (only available after completing a Certificate IV in a Christian Ministry course)

In order to qualify for Austudy an online student is required to complete at least 75% of the course units in one study year. This requires a workload of approximately twelve 50-minute lessons per week plus participation in practical ministry.

**International students only accepted
On-Site full time study.**

Study Information Competency Achievement

Assessments undertaken are competency based. Assessments are usually in the form of written assignments and observation. Students will be given at least two re-assessment opportunities to gain competency if needed. Where a student has still not gained competency a repeat of the training and assessment will be required as an additional cost. A Statement of Attainment will be issued where competency is attained for a unit.

Non-Accredited Students

Studies may be taken for personal development (at a reduced fee) without the requirement of assignments. "Non-Accredited" students will receive a 'Certificate of Attendance' on completion of the full course. International and Austudy students may not attend as "Non-Accredited" students.

Learner Support

VLIBTC provides appropriate learning support to all student through its training and assessment delivery applying reasonable adjustments to training and assessment where learning difficulties are experienced by the student. Students with special learning needs should discuss this with the interviewing staff member.

Following enrolment, training staff are available after class, during tutorials or by appointment. Students may be required to attend specially convened Learner Support sessions; a schedule will be provided. Students may also be referred to support agencies; attend college with a reduced study load and/or request Reasonable Adjustment to assessments at the commencement of each subject. Suitability of the course may be discussed.

Calendars and Timetables

Terms run for 9 weeks. There are 4 terms in a year. The July semester break is four weeks. All Australian public holidays are observed. Calendars and timetables are available on request.

Materials and Equipment

Students will need a hard copy Bible (preferably the New King James Version) and to buy required reading. No other materials or equipment is required to complete the courses. Assessments are to be submitted electronically. Classroom computers are available.



COURSES OVERVIEW

10996NAT-Certificate IV in Christian Ministry

Certificate IV students will complete all 12 core units which are foundational for developing a Christian lifestyle and living a victorious Christian life.

They will also need to complete all of the units in their one chosen stream. This course takes 12 months fulltime to complete; 720 hours of supervised learning and approximately 280 of unsupervised study.

10997NAT-Diploma of Christian Leadership and Ministry

The Diploma is built on the foundation of the 10996NAT-Certificate IV in Christian Ministry.

The Diploma has an emphasis on the knowledge, skills and personal attitudes required to function in leadership roles in Christian Ministry activities in the church and community. Entry level for the Diploma is the 10996NAT-Certificate IV in Christian Ministry or an AQF 4 level Christian ministry course. All 14 units must be completed. The course runs for 12 months for full time students. It takes 720 hours to complete along with approximately 500 unsupervised hours.

CORE UNITS

10996NAT-Certificate IV in Christian Ministry

- NAT10996001 **Apply knowledge of the character of God to one's own authority.** Develop knowledge of the character of God and the impact of this on your Biblical authority and faith. (Part A - Character of God) (Part B - Power of Your Words) (Part C - Authority of the Believer)
- NAT10996002 **Plan for personal character development.** Develop knowledge of principles for Christian moral character and behaviour and relate them to your own life for personal development. Identify scriptural concepts of wisdom to improve quality of life. (Part A - Developing Christian Character) (Part B - Book of James) (Part C - Biblical Sexuality)
- NAT10996003 **Explore motivational gifting and personal potential.** Recognise the significance of the motivational gifts and gain knowledge of factors relating to the development of your own potential. (Part A - Reaching Your Full Potential) (Part B - Discovery of Your Gifts)
- NAT10996004 **Develop knowledge of the Holy Spirit.** Understand the person and work of the Holy Spirit and the application of His gifts, and develop sensitivity to the leading of the Holy Spirit. (Part A - Ministry and the Holy Spirit) (Part B - Leadership of the Holy Spirit) (Part C - Holy Spirit & His Gifts)
- NAT10996005 **Apply knowledge of the life of Christ.** Recognise the significance of the life of Christ and God's covenant with man in the present day and apply this knowledge to yourself and others. (Part A - Christ the Healer) (Part B - The Life of Christ) (Part C - The Atonement)
- NAT10996006 **Implement worship and prayer principles.** Implement the Biblical principles of thanksgiving, praise, worship, and prayer. (Prayer and Praise)
- NAT10996007 **Prepare to evangelise.** Develop in evangelism and communication of a personal testimony. (Part A - Sharing Your Faith) (Part B - Practical Preaching)
- NAT10996008 **Develop knowledge of one's identity in Christ.** Develop knowledge of basic Biblical doctrines including the concepts of the new birth and the right standing of all believers. (Part A - New Creation Realities) (Part B - Righteousness) (Part C - Bible Doctrines)
- NAT10996009 **Develop strategies for spiritual growth.** Develop knowledge of the spiritual growth process and relate concepts for spiritual development to one's own life. (Part A - Growing Up Spiritually) (Part B - Walking in Love)
- NAT10996010 **Apply people skills for effective teamwork.** Communicate and work effectively within a team, building and maintaining relationships based on respect and trust. (People Skills)
- NAT10996011 **Apply knowledge of grace and faith.** Develop knowledge of grace and faith and apply to one's own life. (Part A - Faith Lifestyle) (Part B - Understanding Grace)
- NAT10996012 **Apply scriptural principles for financial prosperity.** Apply scriptural principles with the goal of achieving financial prosperity. (Economics & Scriptures)

STREAM UNITS

10996NAT-Certificate IV in Christian Ministry

Influencer Stream

- NAT10996021 **Explore the role of godly leadership in influencing a nation.** Identify the impact of Biblical heritage on the formation and development of Australia as a nation. (Role of Godly Leadership)
- NAT10996022 **Develop knowledge of government structure and democratic processes.** Develop knowledge in basic government structure and of democratic processes in Australia. (Understanding Government)
- NAT10996023 **Develop skills and strategies to be a voice of influence.** Gain the skills and knowledge required to develop skills and strategies to bring change in a moral or social issue. (Voice of Influence)

Ministry Stream

- NAT10996018 **Participate in pastoral care and practical ministries.** Develop knowledge required to undertake pastoral care and practical ministries within the church community with a servant-hearted attitude. (Pastoral Care + Practical Ministry)
- NAT10996019 **Survey the Books of the Bible.** Gain an overview of the Bible and the history, literary style, human authorship and themes of its individual books, and identify the contemporary application of selected New Testament books. (Part A - Old Test. Survey) (Part B - New Testament Survey) (Part C - Books of John) (Part D - Book of Ephesians)
- NAT10996020 **Reflect on the lives of faith heroes for personal development.** Identify principles demonstrated in the lives of heroes of faith and apply to personal life. (Heroes of Faith)

Chaplaincy Stream

- NAT10996013 **Provide pastoral care within an organisation.** Develop the skills and knowledge required to function in a pastoral care or chaplaincy role within an organisation. (Provide Pastoral Care)
- CHCCCS016 **Respond to client needs.** Develop the skills and knowledge required to respond holistically to client needs. (Respond to Client Needs)
- CHCCSL002 **Apply specialist interpersonal and counselling interview skills.** Develop the skills and knowledge required to use advanced and specialised communication skills in the client-counsellor relationship. (Counselling Skills)
- CHCMHS001 **Work with people with mental health issues.** Develop the skills and knowledge required to establish relationships, clarify needs, and then work collaboratively with people who are living with mental health issues. (Mental Health)

STREAM UNITS

10996NAT-Certificate IV in Christian Ministry

Youth Stream

- NAT10996014 **Prepare for leadership in youth ministry.** Gain the skills and knowledge required to develop as a leader with vision within a youth ministry. (Youth Leadership)
- NAT10996015 **Conduct a church youth group event.** Develop the skills and knowledge required to plan and implement a youth ministry event within a church. (Youth Programs)
- NAT10996016 **Coordinate an evangelistic outreach to youth.** Gain skills and knowledge required to coordinate an evangelistic youth ministry outreach. (Youth Outreach)
- NAT10996017 **Undertake youth ministry in schools.** Develop skills and knowledge required to support and lead youth ministry and outreach programs within a school community. (Youth in Schools)

Worship Stream

- NAT10996024 **Develop and apply knowledge of worship team ministry.** Develop knowledge of praise and of worship and apply worship principles to personal lifestyle and worship ministry. (Worship)
- NAT10996025 **Deliver spontaneous songs in worship.** Gain skills and knowledge required to create and deliver spontaneous songs for ministry in worship. (Spontaneous Song)
- CUAMPF411 **Operate sound reinforcement systems.** Develop the skills and knowledge required to operate sound reinforcement systems for live performances. (Sound Reinforcement)
- CUAMPF411 **Rehearse music for group performances.** Develop the skills and knowledge required to rehearse for a group performance to the required standard. (Group Rehearsal)

“Bible school has taught me to choose my attitude everyday; to walk in victory and see myself as a champion.”

Linzi

Visit our website www.vlibtc.wa.edu.au or request the student handbook for more detail on the unit description and course requirements.



10997NAT-Diploma of Christian Leadership and Ministry

- NAT10997001 **Examine church development from its inception to the present day.** Gain the skills and knowledge required to examine the foundation and development of the church and its commission to reach the world and identify principles for growth for application to the present day church. (Church History) (Book of Acts)
- NAT10997002 **Apply principles of prayer and intercession.** Develop the skills and knowledge required to lead in team prayer applying Biblical principles. Gain doctrinal truth concerning angelic and demonic beings in relation to prayer. (Intercession) (Angels & Demons)
- NAT10997003 **Establish Biblical interpretation procedures for homiletics and apologetics.** Develop the skills and knowledge required to prepare Biblical studies and to communicate in the areas of interpretation, preaching and apologetics. (Biblical Interpretation) (Apologetics) (Homiletics)
- NAT10997004 **Prepare for in-service pastoral care.** Gain the skills and knowledge required to develop communication skills and sensitivity to those needing in-service pastoral care on personal matters. (Communication in Pastoral Care)
- NAT10997005 **Undertake an exegetical study of selected scripture.** Analyse the scriptures and identify applications from specific Old and New Testament books. Gain a foundation and pattern for future study for one's own life and for teaching and discipling others. (Book of Romans) (Proverbs) (Colossians) (Sermon on the Mount)
- NAT10997006 **Develop knowledge of Biblical eschatology.** Develop the skills and knowledge required to interpret the various prophetic scriptures on eschatology and place them in chronological sequence. (Eschatology)
- NAT10997007 **Develop effective evangelism strategies.** Gain the skills and knowledge required to develop strategies to reach others effectively with the gospel using different styles of evangelism. (Effective Evangelism)

“Bible School has helped me to discover who I really am. Soaking in the anointing has helped me to get a focus on what is in God’s heart for people and my life”

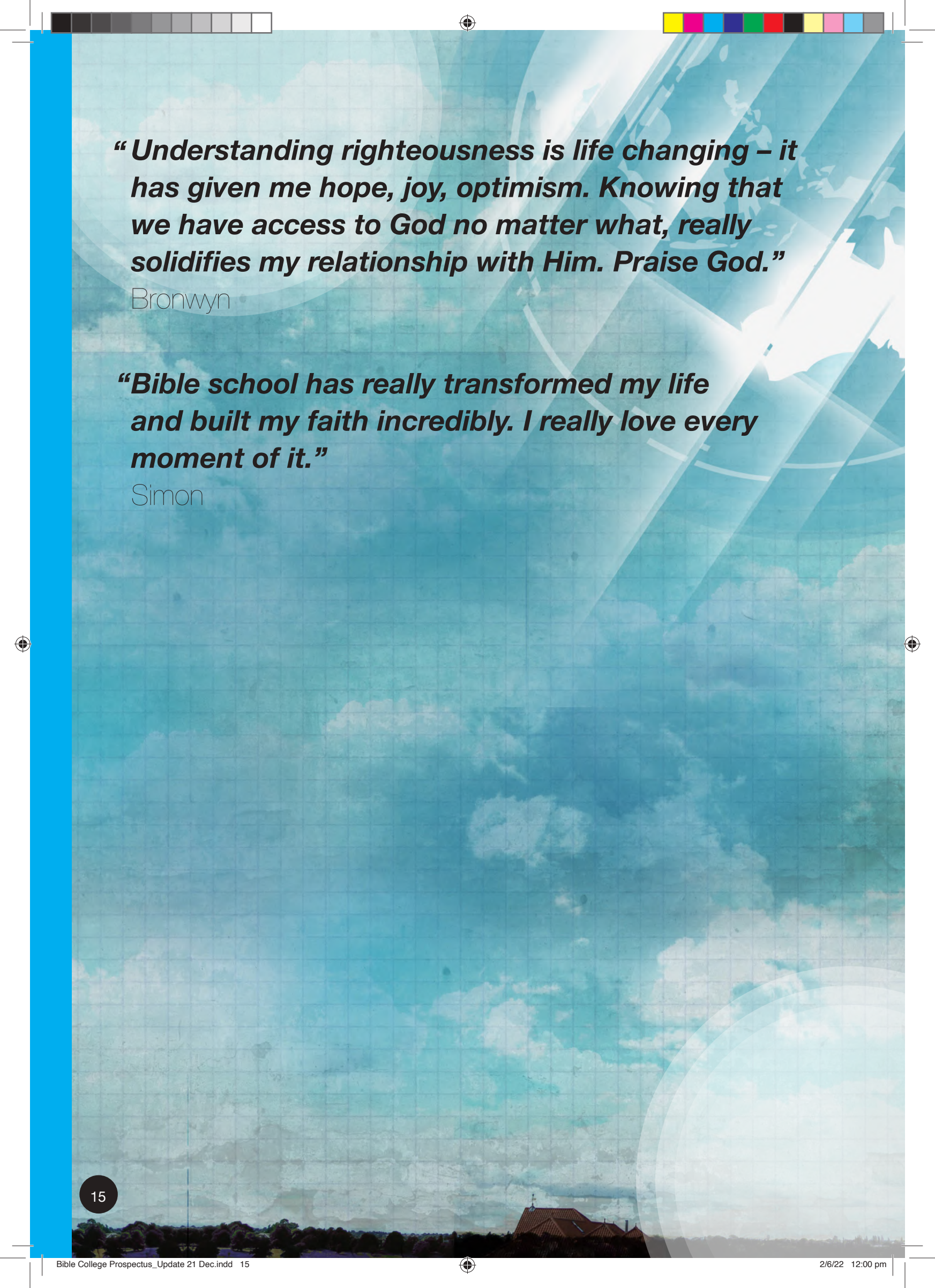
Kelly

Visit our website www.vlibtc.wa.edu.au or request the student handbook for more detail on the unit description and course requirements.

- NAT10997008 **Apply faith building concepts.** Gain the skills and knowledge required to apply scriptural concepts for building one's own faith and equipping others. (Faith Strategies)
- NAT10997009 **Develop knowledge of global mission concepts.** Develop the skills and knowledge required to contribute to Christian mission efforts with a focus on cross-cultural evangelism. (Global Missions)
- NAT10997010 **Develop and apply knowledge of the anointing.** Gain the skills and knowledge required to recognise the anointing of the Holy Spirit and to develop sensitivity to His promptings and flow. (Understanding the Anointing) (Ministry and the Holy Spirit)
- NAT10997011 **Develop and apply knowledge of ministry leadership.** Develop knowledge of the governmental structure of the church and develop in skills to provide leadership in a church ministry setting. (Christian Ethics) (Church Governance) (Christian Leadership)
- NAT10997012 **Develop knowledge for quality family relationships.** Develop knowledge of Biblical principles that promote quality relationships within the family. (Marriage & Family)
- NAT10997013 **Apply strategies for advancing the kingdom of God.** Foster a Biblical culture and develop personal vision and gifting to advance the kingdom of God in the earth. (Vision and Gifting)
- NAT10997014 **Apply Biblical healing methods.** Gain the skills and knowledge required to pray for the sick applying the methods of Biblical healing. (Practical Healing)

THE THINGS
THAT YOU HAVE HEARD **FROM ME**
AMONG MANY WITNESSES,
 FAITHFUL MEN COMMIT THESE TO
WHO WILL BE ABLE TO TEACH
OTHERS ALSO 2 TIMOTHY 2:2





“Understanding righteousness is life changing – it has given me hope, joy, optimism. Knowing that we have access to God no matter what, really solidifies my relationship with Him. Praise God.”

Bronwyn

“Bible school has really transformed my life and built my faith incredibly. I really love every moment of it.”

Simon

ENROLMENT

Admission Requirements

Applicants to VLIBTC are required to:

- Know Jesus Christ as Lord and Saviour and live a consistent Christian lifestyle to the best of their ability
- Be a minimum age of 16 or have completed year 10 or equivalent of secondary schooling (*International students must be 18*)
- *Be competent in both spoken and written English*
- *Attend a local church and be able to submit a pastoral reference from their pastor*

Students must make adequate course progress in their assessments, have a minimum 80% attendance, and pay fees on time to continue studies.

Enrolment Process

1. Read the information provided in this prospectus, the application form, the fee schedule and the calendar. Further information can be found on the website (www.vlibtc.wa.edu.au)
2. Fill out the application form and submit with the required attachments and the \$50 application fee
3. A face-to-face, phone or online interview will be arranged with you and a short language, literacy and numeracy test conducted to identify whether you require learner support. An additional interview may be required for your stream preference
4. Acceptance of your enrolment will be given along with the student handbook
5. An orientation meeting will be scheduled during Open Week
6. You will then receive a link to complete a further online registration to enter you into AVETTMISS for recognition of your accredited study

National Recognition, Credit Transfer and Recognition of Prior Learning

VLIBTC recognises qualifications and statements of attainment issued by any other Registered Training Organisation under the Australian Qualifications Framework. Where sufficient documentation is provided VLIBTC will provide credit transfer to enrolling students.

Recognition of Prior Learning (RPL) is offered to all students enrolling in VLIBTC. RPL is a form of assessment that acknowledges skills and knowledge gained through formal training conducted by industry or education and or work experience and life experience.

The main principle of RPL focuses on the outcomes of learning rather than when or where the learning occurred. Evidence of competency is collected by the student and submitted to the nominated assessor and assessment is made based on the required industry standard within the relevant unit of competency. If you believe this may apply to you for any part of the course, then you should request an application kit during the enrolment process.

FEES

National Students

10996NAT-Certificate IV in Christian Ministry	\$4,600	<i>Online // \$288 per unit</i>
10997NAT-Diploma of Christian Leadership and Ministry	\$4,800	<i>\$320 per unit</i>

A Non Refundable Application Fee of \$50 is required with your application. A Non Refundable Activity Fee of \$350 is required for each year of study for onsite full time students. Textbooks and required readings are not included in the yearly fees. Fees may be paid weekly. Online fees must be payed prior to the commencement of each unit. See Fee schedule for full details.

Fees Paid in Advance

VLIBTC will accept a maximum of \$1000 student fees in advance of course commencement. Following course commencement fees required to be paid will not exceed \$1500 for any part of course that is yet to be delivered.

Refund Policy

Any full-time student withdrawing from the course may apply for a refund of excess tuition paid. This request must be submitted to VLIBTC in writing, with at least 14 days notice.

The following percentage of refund will apply:

- Where 20% or less of the course has been provided to the student a 100% refund less \$200 administration fee will apply.
- Where less than 50% of the course has been provided to the student a 50% refund less \$200 administration fee will apply.
- Where 50% or more of the course has been provided to the student no refund will apply.

No refund will apply to online units once access is given to the materials unless cessation of access occurs prior to completion due to technical failure.

Complaints and Appeals

Address complaints and appeals to VLIBTC Management and have them dealt with in a constructive and timely manner.

Informal process: approach the VLIBTC staff member involved with a view to resolving the complaint through discussion and mutual agreement or make an appointment through Reception. Students may have a third party present to support them in the discussion process. If no resolution or mutual agreement is reached the complaint will then be processed through the formal complaints process.

Formal process: Submit their complaint by lodging the "Student Complaint Form". The receipt of this document will be acknowledged by VLIBTC management within 5 days. If more than 60 calendar days are required to process the matter, the student will be notified accordingly. VLIBTC management will respond to the student's complaint in writing proposing a resolution.

Appeals Process: If dissatisfied by the proposed solution student may lodge an External Appeal.

Details are fully set out in the student handbook. International students refer to the International Supplement.

CONTACT US

For all enquiries please contact our office:

Victory Life International Bible Training Centre

How to apply

Application forms are available on our website or upon request. Please call or send us an email.

Street Address and Delivery Site

1 Neil Street
Osborne Park Western Australia 6017

Postal Address

PO Box 20
Osborne Park Western Australia 6917

Phone

+61 8 9202 7111

Email

admin@vlibtc.wa.edu.au

Socials

@victorylifebiblecollege (Instagram)

or Victory Life International Bible Training Centre RTO: 50514 Cricos: 02200j (Facebook)

www.vlibtc.wa.edu.au



www.vlibtc.wa.edu.au

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RTO 50514

